

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

Agenda

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following agenda:
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, September 02, 2025 Convenes at 9:30 a.m.

Approve Agenda

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

- 9:45 DJFS Dir Jean Demosky - weekly updates
- 10:30 W&S Supt Oscar Carson - weekly updates
- 11:30 LUNCH

Agenda Items

- Utility Permits
- W&S Extensions
- Law Library Appointment Correction
- DJFS Fee Waiver
- Ratify CEBCO ACA 2025
- CORSA Bonds Resolution
- ACWS Certification to Taxes
- HVAC Invoice
- Authorize the Issuance of Credit Cards
- Add/Remove Credit Card Users
- HAPCAP Satisfaction of Mortgage
- OWDA Payment Request New Marshfield
- CR2 Box Culvert Project Award
- Animal Policy
- Acknowledge Sheriff ORC 311.16

~TRAVEL

Taylor Sappington

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

A motion was made by Mr. Adkins and seconded by Mr. Chmiel approving the Appropriations, Transfers, New Line Items Requests/Changes and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 08/21/2025 To: 08/26/2025, INVOICE TRACKING REPORT - From: 08/26/2025 To: 08/28/2025 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Dir Jean Demosky - Weekly Updates

Dir Demosky provided the following weekly updates:

1. Winterfest & Donations
 - * Previously bought ~500 winter coats off-season for about \$10 each.
 - * Feared a scaled-down event due to budget, but two anonymous donors pledged \$5,000 each (total \$10,000) after the meeting/news coverage.
 - * Walmart (local) also plans to contribute (likely hats & gloves; amount TBD).
2. Fiscal & RMS Review Support
 - * Recent state review flagged ~80% (4 of 5) RMS "hits" as yellow/red (questionable/incorrect).

- * Dir Demosky engaged a former county fiscal expert to:
 - * Reassess yellow items for defensibility,
 - * Identify corrections and future compliance practices,
 - * Support potential appeals to reduce fiscal exposure.
 - * Contract: \$125/hr, cap \$5,000, limited to this week; a broader forensic lookback is still being sourced.
3. Fleet Disposal – 15-Passenger Van
- * KBB range: \$30,285–\$33,858.
 - * Carvana offer: \$27,400.
 - * Board direction: Run a sealed bid with minimum bid = \$27,400; if no qualifying bids, sell to Carvana. Notify the interested local party.

DJFS Professional Services Agreement

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the DJFS Professional Services Agreement.

See document on back of page 292.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Executive Session - DJFS

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to enter into executive session at 9:52 with Dir. Jean Demosky, Lisa Radford, & Administrator JoAnn Rockhold to discuss Discipline of a Public Employee and Potential Layoffs.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Regular Session

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to return to regular session at 10:30 and authorize Dir Jean Demosky to go forward with up to two (2) day suspension.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

ACWS Certification to Taxes for Route 50

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the ACWS Delinquent Certifications to Taxes for Route 50 accounts excluding G. Tanner.

See documents on back of page 293.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

ACWS Certification to Taxes for PWS

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the ACWS Delinquent Certifications to Taxes for PWS.

See documents on back of page 293.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Water Leak Issue - Eclipse (Jackson Dr)

Supt Carson provided the following information about a Water Leak on Jackson Dr.:

- * A 307,500-gallon leak occurred at Eclipse (address 11320 Jackson Drive).
- * Leak originated near the crawlspace/footing drain.
- * Sewer credit already issued: \$2,391.28.
- * Owner (11320 Jackson Dr) requested to purchase water at cost.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve reducing the bill for water to \$2,054.00.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Professional Services Agreement

Joshua Parker dba GlaiZe Consulting, LLC

&

Athens County Department of Job and Family Services

This agreement is made by and between Joshua Parker dba GlaiZe Consulting, LLC (hereinafter referred to as CONTRACTOR), 9090 GlaiZe Rd, Harrod, OH 45850 and the Athens County Department of Job and Family Services (hereinafter referred to as ACDJFS), 13183 State Route 13, Millfield, OH 45761. This "Bridge" agreement is accepted without formal procurement due to the exigent need for fiscal assistance subsequent to unforeseen staffing issues.

In consideration of their mutual promises contained herein, and for other good and valuable considerations, it is hereby agreed as follows.

- 1. **Deliverables:** to wit: CONTRACTOR agrees to perform the following:

Statement of Work:

- 1. Build spreadsheet to show the allocated costs of the previous quarter and how they were distributed to PA grants.
2. Review and utilize PA 454A report and RMS RR401 report for each quarter.
3. Review and utilize spreadsheet containing the state approved RMS changes.
4. Add state approved RMS changes to spreadsheet to show what the indirect costs to the grants should have been.
5. Provide a spreadsheet with those adjustments (corrections).
6. Provide report of PRC contract expenses and reallocations for (Full Belly, Back to School, Winterfest) - FFY24 and FFY25

- 2. **Compensation:** Pursuant to the compensation section of the Proposal, ACDJFS agrees to compensate CONTRACTOR at the rate of \$125.00/hr in quarter hour increments. The total compensation of this agreement is not to exceed five thousand dollars (\$5,000.00) over the length of the agreement.
3. **Term of Agreement:** CONTRACTOR shall perform said services to the satisfaction of ACDJFS. This agreement shall commence September 2, 2025 and shall end on December 31st, 2025 subject to the early termination clause found herein.
4. **Invoicing and Payment Terms:** CONTRACTOR shall submit original invoices to ACDJFS within thirty (30) days of the end of the service month. CONTRACTOR shall make all reasonable efforts to include all services provided during the service month on the invoice. Under no circumstances will ACDJFS make payment for any services invoiced more than 45 days from the termination date of this agreement. ACDJFS shall authorize payment to CONTRACTOR within thirty (30) days of receipt of invoice.

status, or any other factor as specified in Title VI of the Civil Rights Act of 1964 and subsequent amendments. It is further agreed that the Provider will comply with all appropriate Federal and State laws regarding such discrimination and the right to any method appeal will be made available to all persons served under this agreement.

- 13. **Record Retention:** All records relating to the service provided and supporting documentation for invoices submitted to the ACDJFS by CONTRACTOR shall be retained and made available by CONTRACTOR for audit by the ACDJFS, the State of Ohio (including, but not limited to, the Ohio Department of Job and Family Services, the Auditor of the State of Ohio, Inspector General, or duly appointed law enforcement officials) and agencies of the United States Government for a minimum of three (3) years after final payment under this agreement. If an audit is initiated during this period, CONTRACTOR shall retain records until the audit is concluded and all issues resolved.
14. **Drug-Free Workplace:** CONTRACTOR will not purchase, transfer, use or possess illegal drugs or alcohol nor abuse prescription drugs in any way while performing duties or responsibilities under this agreement.
15. **Amendment of Agreement:** This agreement may be reviewed and amended at any time during the agreement period by mutual consent of the Parties involved.
16. **Assignment and Subcontracting:** No part of this agreement will be subcontracted by CONTRACTOR.
17. **Severability:** If any term or provision of this agreement or the application thereof to any person or circumstance shall, to any extent to be held invalid or unenforceable, the remainder of this agreement or the application of such item or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this agreement shall be valid enforced to the fullest extent permitted by law.

- 18. **Waiver:** Any waiver by either party of any provision or condition of this agreement shall not be construed or deemed to be a waiver of any other provision or condition of this agreement, not a waiver of a subsequent breach of the same provision or condition.

- 19. **Conflict of Interest:** This agreement in no way precludes, prevents, or restricts CONTRACTOR from obtaining and working under an additional contractual arrangement(s) with other parties aside from the ACDJFS, if the contractual work in no way impedes CONTRACTOR's ability to perform the services required under this agreement.

CONTRACTOR further agrees that there is no financial interest involved on the part of any CONTRACTOR employees, ATHENS County Board of Commissioners or employees of ATHENS County involved in the development of the specifications or the negotiations of this agreement. CONTRACTOR has no knowledge of any situation which would be a conflict of interest.

- 5. **Availability of Funding:** Payment under this agreement is contingent on the availability of ACDJFS funding. ACDJFS will notify CONTRACTOR of funding shortages by phone or email no later than the first business day after ACDJFS is notified. ACDJFS will pay only for those services that the ACDJFS has authorized and referred. It is understood that ACDJFS has no control over when the ATHENS County Auditor issues payment on authorized invoices.

- 6. **Governance:** It is agreed by all and between the Parties that this agreement shall be governed by the laws of the State of Ohio.

- 7. **Taxes:** CONTRACTOR shall be liable for all State, Local, and Federal income taxes and the reporting of same to the appropriate taxing agencies.

- 8. **Benefits:** CONTRACTOR shall not be considered an employee of the ACDJFS or ATHENS County for any purpose and therefore are not eligible for sick leave, vacation, hospitalization, or fringe benefits extended to regular employees for the State of Ohio or ATHENS County.

- 9. **Termination:** This agreement may be terminated by ACDJFS at any time as ACDJFS deems fit at discretion.

- 10. **Contractor Authorization:** This is an agreement for services to be provided by CONTRACTOR; ACDJFS is not concerned with controlling the time, method, manner and mode of the duties to be performed by CONTRACTOR, but only the result of CONTRACTOR's work. The parties hereto expressly agree that this is a Personal Service Agreement as set forth under Ohio Revised Code Section 145.03 and Ohio Administrative Code 145-1 and said CONTRACTOR expressly waives any rights, claims, or demands that they may have for any benefits under the Public Employee's Retirement System (PERS) of the State of Ohio.

- 11. **CONFIDENTIAL INFORMATION:** CONTRACTOR agrees that all information and records concerning a public assistance recipient are confidential, that CONTRACTOR shall release no information or records to any third party, unless the public assistance recipient gives voluntary, written consent to the dissemination of such information or records that specifically identifies the persons or government entities to which the information or records may be released. Access to such information and records by CONTRACTOR is restricted to information essential to CONTRACTOR to render services or assistance or to bill for services or assistance rendered. CONTRACTOR shall not use information or records obtained pursuant to this CONTRACT for purposes other than those set out in this CONTRACT. CONTRACTOR shall be bound by rules on disclosure promulgated and adopted by the Ohio Department of Job and Family Services. Any disclosure of information or records made available to CONTRACTOR by ACDJFS in a manner not authorized by said rules is a violation of section 5101.27 of the Ohio Revised Code and is punishable as provided in section 5101.99 of the Ohio Revised Code.

- 12. **Equal Employment Opportunity:** The CONTRACTOR and ACDJFS agree that, as a condition of this agreement, there shall be no discrimination against any client or any employee because of race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, veteran's

CONTRACTOR will report the discovery of any potential conflict of interest to ACDJFS. Should a conflict of interest be discovered during the term of this agreement, ACDJFS may exercise any right under the agreement including termination of agreement.

- 20. **Grievance/Dispute Resolution:** ACDJFS and CONTRACTOR agree to be bound by a Grievance/Dispute Resolution process which will exercise good faith efforts to resolve the matter fairly, amicably and in a timely manner. To this end the parties agree to take affirmative steps to communicate effectively, to keep lines of communication open and to handle all disputes in a reasonable and businesslike manner. It is not the intent of either party to utilize the dispute resolution process to resolve or avoid compliance with state or federal laws or regulations. The dispute process is as follows: (1) The party wishing to invoke the dispute resolution procedure must do so within sixty (60) days of the incident or lack of action over which the dispute arose; (2) The appropriate management representatives should be identified and a solution worked out within sixty (60) days; (3) If an impasse continues the dispute should be elevated to the County Board of Commissioners (or designee) who will meet within thirty (30) days of the impasse in an attempt to resolve the issue; (4) If the issue is still unresolved, either party may seek judicial recourse.

Therefore, inconsideration of the terms stipulated above, the parties have caused this agreement to be executed.

Authorized CONTRACTOR Representative

Date

[Signature]
Athens County Job & Family Services Director

9/2/25

Date

[Signature]
Athens County Board of Commissioners

9/2/25

Date

[Signature]
Athens County Board of Commissioners

9-2-25

Date

[Signature]
Athens County Board of Commissioners

9-2-25

Date

W&S Supt Carson - Weekly Updates

Supt Carson provided the following weekly updates:

1. Route 50 and New Marshfield Sewer Updates

- * Route 50 - Non-hookups: Around 120 properties still not connected.
- * New Marshfield - Taps discrepancy: Plans show 119 taps, but 138 were counted recently. Staff is working to reconcile the numbers.

2. Public Records Request

- * Mr. Toy requested EDU data via public records request.
- * Materials were already sent to him, but he continues to follow up.
- * Board instructed to respond: confirm the materials were sent and offer to resend if he did not receive them.
- * No decision needed since the request was fulfilled.

3. Upcoming Marshfield Committee Meeting

- * Meeting set for Thursday (September 6th) at 6 PM at the New Marshfield Community Center.
- * Participants: one commissioner (Charlie Adkins), W&S Supt Oscar Carson, Health Dept. Patrick McGarry, DLZ Gary Silcott, and selected town representatives.
- * Topics:
 - * Review of Sherman's claim of designing 100+ systems.
 - * Gary to present alternative system concepts.
- * Commissioner Eliason noted Commissioner Adkins frustration with the process but agreed to proceed with the meeting as promised.

4. Tanner's Case – Next Steps

- * Key issues:
 - * His property may not technically have "sewer available" due to the line being built short of his property.
 - * Need to confirm what the easement specifies—whether it extends to his property line or not.
 - * If the easement requires extension to the property line and was not built correctly, the contractor may need to address it.
- * Actions:
 - * Health Department to inspect Tanner's septic tank.
 - * Determine if it is still functional or needs replacement.
 - * Commissioner Eliason requested a copy of the original easement from Frank's office for verification.
 - * Health Dept Patrick McGarry to contact Tanner, explain the situation, and have him follow up with Supt Carson.

Utility Permits

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Utility Permits:

Permit No. 25-615
 From: SCVWD
 15945 Second Street
 Millfield, OH 45761

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd #28, County Rd Name: McDougal Rd

Description of Work: Water

Type of Installation: Underground (buried) Line Crossing Road

Estimated Project Schedule: 08/25/2025 - 08/25/2025

Agreed to by: /s/Mandy Spencer, SCVWD

Athens County Commissioners

/s/ Lenny Eliason

/s/ Chris Chmiel

/s/ Charlie Adkins

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-616
 From: Hali Thurman/Pearce Services on Behalf of Frontier Communication
 1222 Vine St, Ste 301
 Paso Robles, CA 93446

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd # 6, Co Rd Name: Old State Rte 56

ATHENS COUNTY WATER AND SEWER DISTRICT

Care of County Commissioners Office

Lenny Eliason
Charlie Adkins
Chris Chmiel

36 North Plains Rd.
The Plains, Ohio 45780

Oscar Carson Jr.
Superintendent
740-590-7144

Stephanie Morris
Office Manager
740-590-3274

September 2, 2025

Certification of Delinquent Sewer Bills - Route 50 Project

The enclosed accounts have been notified of the 120-day past due balances for each property and remain past due as of September 2, 2025.

September 2, 2025
Athens County Commissioners:


Lenny Eliason


Charlie Adkins


Chris Chmiel

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SEP 02 2025

Jill Davidson
Athens County Auditor

Parcel	Amount Due	Name	House Number	Street Name
B010030008500	\$380.36	TIGNER; JAMES	5575	RADFORD RD
B010300101600	\$1,322.56	COLEY; JEFFREY & SHANNON	5589	FULLVIEW HTS
B010300201100	\$1,600.00	RAY; JENNIFER	28	BEAL RD
B010300206300	\$1,306.61	STARINES; TAD	5770	RADFORD RD
A010250200300	\$1,434.01	SPRINGER; JAEI KYLER	6151	RADFORD RD
A010250301900	\$1,990.50	LUTZ; JAMIE	19	PARK LANE
A010250302800	\$1,763.58	SOEMARMO; MARMO	255	ESTATES DR
A010250401200	\$1,188.40	FULL; DAVID	187	LOUISE LN
A010010036600	\$1,144.19	BAXTER SHAW & FRALEY KATRINA	77	Knollwood CT
A010010036600	\$197.54	STOTTS - SANDERS; CATHERINE	69	Knollwood CT
A010130400200	\$2,292.43	ALTOP; DUSTIN & BRANDY	9221	HOOPER RD
A010130400201	\$1,050.75	SECOY; STEVEN	9209	HOOPER RD
A010130502500	\$1,212.07	EVERETT; TRAVIS	9305	HOOPER RD
A010130502900	\$1,304.76	FARLEY; REBECCA	8201	AVANELLE DR
B010240101200	\$2,004.13	SORRELL; MICHAEL	5794	UNIVERSITY HEIGHTS
B010240101700	\$1,191.93	SMART; SANDRA	5801	UNIVERSITY HEIGHTS
A010010057100	\$1,380.86	WICKMAN; LEVI	6865	ERVIN RD
A010190102300	\$1,155.18	HARRIS; AMY & PAUL	7257	BEECHWOOD DR
A010190104600	\$1,255.89	COVERT; ANNA	6878	BEECHWOOD DR
A010130200300	\$1,254.81	BALCH; TERRY	8	CAROL LN
A010130203500	\$1,353.19	SHAW; CARL & KELLY	84	WONDER HILLS
A010130203700	\$435.67	ROGER BARROWS	88	WONDER HILLS
A010130204400	\$897.54	MARGARET KOSOWAN	101	WONDER HILLS
A010130208400	\$1,816.25	MOSIER; LISA	35	BALL DR
A010130209300	\$1,252.74	MOSIER; LISA	14	ANGELA DR
A010130205500	\$821.37	BARROWS; ROGER & LOREN	9	BALL DR
A010010062300	\$1,264.48	ELLIOT; DAVID	7801	N BLACKBURN RD
A010140101500	\$344.75	WOLFE; SCOTT & TAMARA	9009	ELLIOTSVILLE
A010140101700	\$252.58	WOLFE; SCOTT	7750	BAILS RD
A010140104500	\$252.58	WOLFE; SCOTT & TAMARA	8976	ELLIOTSVILLE RD
A010140104500	\$252.58	SCOTT & TAMARA WOLFE	8988	ELLIOTSVILLE RD
A010140104700	\$253.15	WOLFE; SCOTT	9010	ELLIOTSVILLE RD
A010010054200	\$902.82	COE; MAGGIE AND ANDREW	7132	RADFORD RD
A010250304300	\$1,244.15	LEPPERT; NICHOLAS & KAYLA	104	ESTATES DR
A010260100401	\$886.76	STEGALL; GUADALUPE	7141	RADFORD RD
A010010072900	\$1,494.30	7856 ST RT 56 LLC	7656	ST RT 56
A010260202500	\$442.87	BLATCHLEY; THOMAS	7744	RADFORD RD
A030320103800	\$665.44	ROTHWELL; EVAN	6894	ST RT 56
B010300103300	\$398.26	EDGE; BARBARA	5456	RADFORD RD
A010130504400	\$65.48	LINK; MICHAEL	6290	SHELLEY DR
A010130204400	\$167.40	KOSOWAN; MARGARET	101	WONDER HILLS
A010140101200	\$2,804.05	SHAMROCK BFAM LLC	9031	ELLIOTSVILLE RD

The Board of Athens County Commissioners is an Affirmative Action employer and does not discriminate on the basis of race, gender, age, religion or disability.

ATHENS COUNTY WATER AND SEWER DISTRICT

Care of County Commissioners Office

Lenny Eliason
Charlie Adkins
Chris Chmiel

36 North Plains Rd.
The Plains, Ohio 45780

Oscar Carson Jr.
Superintendent
740-590-7144

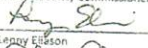
Stephanie Morris
Office Manager
740-590-3274


September 2, 2025

Certification of Delinquent Water and Sewer Bills

A040240104400	Robert Hughes	15 Roy Ave, The Plains, OH 45780	\$588.75
A040240510200	Chelsea Guckley	37 S Plains Rd, The Plains, OH 45780	\$127.48
A040240305000	David Hickman Jr	52 N Clinton St, The Plains, OH 45780	\$48.11
A040240802300	Jerry McKee	58 S Plains Rd Unit B, The Plains, OH 45780	\$52.50
A040240306400	D Thomas Fied Maple Properties	65 N Clinton St, Unit C, The Plains, OH 45780	\$47.86
N010010054900	Sandstone Terrace LLC	4239 Vore Ridge Rd, Lot 13, Athens, OH 45701	\$39.37
N010010064900	Sandstone Terrace LLC	4239 Vore Ridge Rd, Lot 45, Athens, OH 45701	\$133.96
N010010064900	Sandstone Terrace LLC	4239 Vore Ridge Rd, Lot 28, Athens, OH 45701	\$23.22
N010010064900	Sandstone Terrace LLC	4239 Vore Ridge Rd, Lot 48, Athens, OH 45701	\$2,171.97
N010010064900	Sandstone Terrace LLC	4239 Vore Ridge Rd, Lot 57, Athens, OH 45701	\$596.66
N010010064900	Sandstone Terrace LLC	4239 Vore Ridge Rd, Lot 58, Athens, OH 45701	\$41.74
A040020016200	Tomoko Rental Partners	99 Bean Road, Lot 26, The Plains, OH 45780	\$363.55
A040020018200	Tomoko Rental Partners	99 Bean Road, Lot 39, The Plains, OH 45780	\$1,529.72

Certified this day September 2, 2025
Athens County Commissioners:


Lenny Eliason


Chris Chmiel


Charlie Adkins

RECEIVED

SEP 02 2025

Jill Davidson
Athens County Auditor

The Board of Athens County Commissioners is an Affirmative Action employer and does not discriminate on the basis of race, gender, age, religion or disability.

Description of Work: Cable
Type of Installation: Overhead Line Parallel to Rd, Overhead Line Crossing Rd, & Underground (buried) Line Parallel to Road

Estimated Project Schedule: 09/04/2025 - 09/04/2025

Agreed to by: /s/Hail Thurman/Pearce Services

Athens County Commissioners

/s/ Lenny Eliason

/s/ Chris Chmiel

/s/ Charlie Adkins

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-617
From: Spectrum
32 Enterprise Place Dr
Chillicothe, OH 45601

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd #111 & 26, Co Rd Name: Alderman Rd/Bean Hollow Rd/Peach Ridge Rd

Description of Work: Cable

Type of Installation: Overhead Line Parallel to Rd, Overhead Line Crossing Rd, & Fiber Optic Line

Estimated Project Schedule: 07/22/2025 - 07/22/2026

Agreed to by: /s/Ryan Woods, Spectrum

Athens County Commissioners

/s/ Lenny Eliason

/s/ Chris Chmiel

/s/ Charlie Adkins

/s/Jeff Maiden, Athens County Engineer

Permit No. 25-618
From: Thurman/Pearce Services on Behalf of Frontier Communication
1222 Vine St, Ste 301
Paso Robles, CA 93446

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd #9, Co Rd Name: Salem Rd

Description of Work: Cable

Type of Installation: Overhead Line Parallel to Rd, Overhead Line Crossing Rd, Underground (buried) Line Parallel to Road

Estimated Project Schedule: 09/04/2025 - 09/04/2025

Agreed to by: /s/Hali Thurman, Pearce Services

Athens County Commissioners

/s/ Lenny Eliason

/s/ Chris Chmiel

/s/ Charlie Adkins

/s/Jeff Maiden, Athens County Engineer

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

W&S Extension/Payment Agreement

A motion was made by Mr. Adkins and seconded by Mr. Chmiel authorizing a payment agreement as requested by Regina Mingus for monies owed the Athens County Water and Sewer District for water and sewer service, the total amount due is \$496.87 with \$200.00 on 08/28/2025 and scheduled payments on 09/28/2025 \$98.96 + new, 10/28/2025 \$98.96 + new, and 11/28/2025 \$98.95 + new. If the terms of this agreement are not met, the account will be considered delinquent and service could be shut off.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel authorizing an extension as requested by Randy Adams for monies owed the Athens County Water and Sewer District for water and sewer service, the total amount due is \$185.93 with

\$185.93 due on 09/19/2025. If the terms of this agreement are not met, the account will be considered delinquent and service could be shut off.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Law Library Appointment Correction

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the appointment adjustment for Judge Saunders: September 2, 2025

Honorable Judge Saunders:

The Board of Athens County Commissioners, in its regular meeting on September 2, 2025, made a correction to your previous appointment of October 10, 2023. You have been reappointed to serve on the Athens County Law Library Board, and your term expiration date has been corrected to December 31, 2028 (previously recorded as December 31, 2027).

Thank you for your willingness to serve Athens County in this important role.

Sincerely,

/s/Lenny Eliason, President

/s/Charlie Adkins, Vice-President

/s/Chris Chmiel

ACC:jr

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Fee Waiver

No motion was made, board declined the waiver for Quadient \$39.00 late fee.

Ratify CEBCO ACA 2025

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to ratify Commissioner Eliason's Signature on the CEBCO ACA 2025 document.

See document on back of page 295

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

CORSA Bonds Resolution

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the CORSA Bonds Resolution.

See document on back of page 295.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

HVAC Invoice

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to table the ATCO Building HVAC Invoice until next week.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Authorize the Issuance of Credit Cards

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to authorize the issuance of Credit Card to Treasurer Taylor Sappington:

Whereas, the Board of Athens County Commissioners desires to authorize the use of credit cards pursuant to Ohio Revised Code 301.27; and

Whereas, the Board, on April 24, 2024, adopted formal policies and procedures concerning credit card usage and oversight,



Client Directed Request: CEBCO ACA 2025 Fulfillment

PLEASE RETURN BY August 22, 2025

IF YOUR COUNTY PRINTS/MAILS OR DISTRIBUTES THE 1095 FORM, YOU DO NOT NEED TO COMPLETE THIS!

Required Details:
Client: CEBCO
County Name:
Client Population Size:
(Aproximate Number of employees eligible for insurance including employees waiving coverage)

Service(s) Requested: Fulfillment for 2024
Background on request (how/why): As part of the ACA compliance services, CEBCO covers the cost to the counties both for the IRS filing (Form 1094), and the electronic generation of employee fulfillment (Form 1095) in a PDF Format suitable for printing and mailing.

As a buy-up option, Businessolver offers the service of printing and mailing the 1095 form to eligible employees. Counties must elect this option by filling out the below and returning to Justin Grant (jgrant@csao.org) by August 22, 2025.

Cost: \$3 per document
(price is subject to change)

Businessolver will bill CEBCO for this service. CEBCO will bill the County.

CLIENT REQUIREMENTS & PRICING SIGN OFF

Signature: [Handwritten Signature]
Title: [Handwritten Title]
Date: 8/27/25

PLEASE RETURN BY August 22, 2025

BUSINESSOLVER WILL NOT PRINT AND MAIL THE 1095 FORMS WITHOUT THIS FORM

DO NOT COMPLETE THIS IF THE COUNTY PRINTS THEIR OWN FORMS



All CEBCO member counties have ACA services available through Businessolver. Some ACA services are provided at no cost to the county, but some services will incur a charge if chosen.

Services covered by CEBCO without cost to member counties include:

- Electronic filing of the 1094 to the IRS
• PDF of 1095s supplied to member counties to print and distribute to their employees

Services available at a cost to the County:

- Printing and mailing of the 1095s to employees (\$3.00 per document)
• Inclusion of County entities not enrolled through CEBCO on the electronic filing to the IRS. Counties choosing this option must work directly with Businessolver for this service.

(Note: Additional forms must be completed for these services)

Each county is responsible for:

- Provide a Primary and Back-up Contact for ACA services
• Notify CEBCO of any ACA Contact changes throughout the year
• Adhere to all deadlines set by Businessolver
• Review and verification of employee data each year
o CEBCO is suggesting that each County review their ACA data throughout the year so that the end of the year task is not so difficult
o Quarterly Review is a good option for counties that make a large number of new hire and termination changes throughout the Plan Year
o Semi-Annual Review is a good option for counties that do not have a large number of personnel changes throughout the year.
o If you elect to review quarterly or semi-annually, please notify Aimee and Justin by email (aimee@businessolver.com and justin@csao.org) when you have updated a file
o Annual Review can also be utilized, but please be aware that this is a large task and can take a large amount of time.

For Plan Year 2025, if your county would like to utilize ACA services with Businessolver please fill out the attached and return to Justin Grant (email: jgrant@csao.org) by August 22, 2025.



County 2025 ACA Services Information

County Name: Athens County

County FEIN: 31-640063

Primary Contact Name: Brandi Sanders

Primary Contact e-mail address: bsanders@athensoh.org

Back-up Contact Name: Jill Davidson

Back-up e-mail address: jdavidson@athensoh.org

Separate County Entity Information

If your County has entities that operate under the County's FEIN that are not covered with CEBCO and need to be included in the filing with the IRS, we will need contact information for each entity. It is the County's responsibility to be sure that outside entities comply with established deadlines. CEBCO does not cover the filing costs for outside entities of the county.

Do you have entities that are not covered under CEBCO that will need to be included in your ACA filing?
Yes
No

If yes, please fill out the out the next page for as many outside entities needed.



CORSA

County Name: Athens

Date Submitted: 9/2/2025



Separate Entity with the SAME FEIN as County

Legal Name of Entity: Athens County Board of Developmental Disabilities

Contact Name: Brandi Sanders

Contact Email: bsanders@athensoh.org

Back-up Contact Name: Jill Davidson

Back-up contact Email: jdavidson@athensoh.org

Will this entity need to contract with Businessolver to utilize their ACA services?
Yes
No

Separate Entity with the SAME FEIN as County

Legal Name of Entity: Athens County Jobs and Family Services

Contact Name: Brandi Sanders

Contact Email: bsanders@athensoh.org

Back-up Contact Name: Jill Davidson

Back-up contact Email: jdavidson@athensoh.org

Will this entity need to contract with Businessolver to utilize their ACA services?
Yes
No

Schedule of Individuals Utilizing Employee Dishonesty Coverage in lieu of a Surety Bond

Table with 3 columns: Name, Position/Office, Term. Rows include Lenny Eliason (Commissioner, 12/31/2026), Chris Chmiel (Commissioner, 1/2/2029), Charlie Adkins (Commissioner, 1/1/2029), Jill Davidson (Auditor, 3/12/2027), Taylor Sappington (Treasurer, 9/1/2025-8/31/2029), Jessie Markins (Recorder, 1/5/2029), Candy Russell (Clerk of Court, 1/5/2029), Keller J Blackburn (Prosecutor, 1/5/2029), Rodney Smith (Sheriff, 1/5/2029), Carl Ortman (Coroner, 1/5/2029), Jeff Maiden (Engineer, 1/5/2029), Zachary Saunders (Juvenile/Probate Court Judge, 2/8/2027), Jean Demosky (Director of DJFS), Walter Otis Crocker (Director of Children Services), Ryan Gillette (Dog Warden).

including, but not limited to, a list of authorized employees, which may be amended from time to time, custody of the cards, allowable and authorized purchases, penalties for improper usage, and reconciliation of purchases; and

Now, Therefore Be It Resolved, that this Board hereby approves the applications for issuance of a credit card, subject to the adopted policies and stated credit limits, of the following departments/employees:

Taylor Sappington, on behalf of the County Treasurers Office -limit \$3,000

Signed this 2nd day of September 2025

/s/Lenny Eliason, President

/s/Charlie Adkins

/s/Chris Chmiel

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board September 2, 2025, and appears in the Commissioners' Journal 122.

/s/JoAnn Rockhold,
Administrator, Board of Commissioners
Athens County, Ohio

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Add/Remove Credit Card Users

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Add/Remove Credit Card Users:

Add: Taylor Sappington
Remove: Ric Wasserman

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

HAPCAP Satisfaction of Mortgage

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the Satisfaction of Mortgage for Jessica L. Caldwell & Clarence H. Caldwell at 96 E. First St, The Plains.

See document on back of page 296.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

OWDA Payment Request New Marshfield

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to ratify Commissioner Adkins Signature on the OWDA Payment Request # 13 for the US 50 New Marshfield Sanitary Sewer.

See document on back of page 296.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

CR2 Box Culvert Project Award

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to award the CR2 Box Culvert Project to Scioto Valley Paving, LLC in the bid amount of \$328,008.95 and also authorize Engineer Jeff Maiden to sign any change orders that may be needed through the project construction.

See document of Bids on back of page 296.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Animal Policy

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to adopt the Animal Policy pending review from Prosecutor's Office (T.L. Warren):
Service Animal Policy for County Buildings and Property

Only service animals, as defined by the Americans with Disabilities Act (ADA), are permitted in County buildings or on County property.

Individuals with disabilities have the right to bring service animals into public buildings. A service animal is defined as an animal that has been individually trained to do work or perform tasks for a person with a disability. Questions concerning a service animal should be directed to the Appointing Authority.

Any individual who brings an animal onto County property is personally responsible for any damages caused to County property or any injuries to individuals resulting from the animal.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Acknowledge Sheriff ORC 311.16

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to acknowledge the Sheriff's Report on total amount of fines and costs collected by The Athens County Sheriff's Office in the amount of \$45,562.20 for the year preceding September 1, 2025, pursuant to the Ohio Revised Code 311.16.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Travel

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following travel:
Treasurer: Taylor Sappington; Ohio GFOA Conf, Columbus OH; 09/17 - 09/19/25

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.


Adjourn

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to adjourn the above meeting.

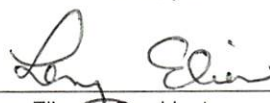
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.




JoAnn Rockhold, Administrator



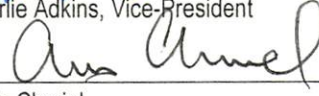
Alison Pierson, Clerk



Lenny Eliason, President



Charlie Adkins, Vice-President



Chris Chmiel